

AUDIT AND GOVERNANCE COMMITTEE

Date: Wednesday 11 March 2015
Time: 5.30 pm
Venue: Rennes Room, Civic Centre, Paris Street, Exeter

Members are invited to attend the above meeting to consider the items of business.

If you have an enquiry regarding any items on this agenda, please contact Sharon Sissons, Democratic Services Officer (Committees) on 01392 265115 or email sharon.sissons@exeter.gov.uk

Entry to the Civic Centre can be gained through the Customer Services Centre, Paris Street.

Membership -

Councillors Sheldon (Chair), Baldwin (Deputy Chair), Bowkett, Brock, Donovan, Henson, Laws, Lyons, Morris, Raybould and Williams

Agenda

Part I: Items suggested for discussion with the press and public present

1 Apologies

To receive apologies for absence from Committee Members.

2 Minutes

To sign the minutes of the meeting held on 3 December 2014.

3 Declarations of Interest

Councillors are reminded of the need to declare any disclosable pecuniary interest that relate to business on the agenda and which have not already been included in the register of interests, before any discussion takes place on the item. Unless the interest is sensitive, you must also disclose the nature of the interest. In accordance with the Council's Code of Conduct, you must then leave the room and must not participate in any discussion of the item. Councillors requiring clarification should seek the advice of the Monitoring Officer prior to the day of the meeting.

4 Local Government (Access to Information) Act 1985 - Exclusion of Press and Public

RESOLVED that, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for consideration of Appendix A of Item 15 on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part I, Schedule 12A of the Act.

5	Housing Benefits Accounts 2013/14 Qualification Update	The Assistant Director Customer Access to provide a verbal update.	
6	Review of Corporate Governance Risk Register	To consider the report of the Corporate Manager Policy, Communications and Community Engagement.	(Pages 5 - 8)
7	Audit and Governance Committee Update	To consider the report of the Council's Auditors Grant Thornton.	(Pages 9 - 22)
8	Certification Report 2013/14	To receive the report of the Council's Auditors Grant Thornton.	(Pages 23 - 34)
9	Exeter City Council Fraud Detection/Compliance Letter (ISA 240 letter)	To receive the letter of the Council's Auditors Grant Thornton.	(Pages 35 - 42)
10	Internal Audit Charter (Bi-Annual report)	To consider the report of the Audit Managers.	(Pages 43 - 52)
11	Annual Internal Audit Plan 2015/16	To consider the report of the Audit Managers.	(Pages 53 - 58)
12	Internal Audit Progress Report	To consider the report of the Audit Managers.	(Pages 59 - 76)
13	Code of Corporate Governance 2015/16	To consider the report of the Assistant Director Finance.	(Pages 77 - 84)
14	Review of update of the Counter Fraud Strategy (previously Anti Fraud, Anti Bribery and Anti Corruption)	To consider the report of the Audit Managers.	(Pages 85

Part II: Items for consideration with the Press and Public Excluded

15 Review of Corporate Governance Risk Register (Appendix A)

To consider the report of the Corporate Manager Policy, Communications and Community Engagement.

(Pages 97
- 104)

Date of Next Meeting

The next **Audit and Governance Committee** will be held on Wednesday 24 June 2015 at 5.30 pm

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